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Example Messy Church risk assessment

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| Name of event:  Date of event:  Address of event:  Date of assessment: | | | | |
| Activity | Possible Risk | Prevention | Action to be taken to reduce risk | Responsibility |
| Moving around sanctuary | * Trips or falls on uneven surface | * Encourage participants to take care | * Ensure that steps etc. are clearly marked * Ensure participants are aware of uneven floors |  |
| Gluing/sticking activities. Using glitter | * Glue or other item in eyes * Damage to clothes | * Advise wearing of old clothes * Aprons/old shirts over clothing | * Behavioural expectations * Age appropriate activities * Supervision by responsible adults * Eye bath and saline in first aid kit |  |
| Use of scissors | * Cuts/puncture wounds | * Use of children’s scissors | * Keep adult scissors out of reach * Supervision * Behavioural expectations |  |
| Eating dinner | * Allergic reaction * Burns or scalds | * Ensure all serious allergies are known and catered for * Wait until everyone seated before serving food * Ask parents/carers to escort children if they get up during dinner * No hot drinks to be consumed away from table | * Avoid known or common allergens in food/snacks e.g. nuts * Request parents/carers bring any medication required * Ask parents/carers to keep their children seated during dinner |  |
| Fire | * Injury/death in the event of fire | * If candles used ensure extinguished * Avoid use of flammable materials | * Fire drill * Ensure adults are aware of evacuation procedure * Ensure all know location of fire extinguishers and how to use them |  |
| Terrorism or external attack | * Death or serious injury | * Leaders all known and safer recruited | * Drill/plan for event of attack * Ensure young people know what to do if they are attacked |  |
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| Completed by: |
| Signed: |
| Date: |